

# **Exhibitor Guidelines**

# Alcohol & Food Policy

#### LEVY WELCOMES YOU TO THE CLASSIC CENTER!

To provide the best possible service to our quests while following State and Local Alcohol and Sanitation policies, please take a moment to review the ordering and shipping directions for food and beverage:

#### **ALCOHOL**

- All alcohol (beer, wine, and spirits) must be delivered to The Classic Center via the local licensed distributor.
- The vendor must pre-arrange with the local licensed distributor to have the alcohol delivered to the loading dock at The Classic Center on a "zero" balance Invoice.
- When the product is delivered through the local licensed distributor on a "zero" balance invoice, Levy will apply a fee to receive, store, and deliver the product to the respective booth.

#### Storage Rates:

- Pallet: \$175.00/pallet per day. Includes one (1) delivery or pick up to the booth
- Individual Cases (under 30lbs): \$35.00/case

## Delivery Rates

- Additional booth deliveries are \$25.00/delivery.
- If the product does not arrive on a "zero" balance invoice from the licensed distributor, Levy will apply a fee for the product at Levy's standard retail price. This will be due before the show's start date and includes all handling fees.
- Exhibitors may purchase the products directly from Levy at retail price, of which additional fees for storage and delivery will not be assessed.
- Per the liquor license, Levy is responsible for all sales, service, and handling of liquor, beer, and wine.
- For alcohol service and sampling in a booth, a Levy bartender must be present to serve beverages to ensure alcohol policies are followed.



#### FOOD

For delivery of pre-packaged non-perishable items, exhibitors may coordinate with the show decorator or through Levy. If coordinated through Levy, charges will be assessed for receiving, storage, and delivery to the booth.

### Storage Rates

- Pallet: \$175.00/pallet per day. Includes one (1) delivery or pick up to the booth
- Individual Cases (under 30lbs): \$35.00/case

# **Delivery Rate**

- Additional booth deliveries are \$25.00/delivery
- When shipping to Levy, exhibitors must coordinate through Levy in advance on booth delivery schedule and quantities.

Shipping address for Levy Restaurants at The Classic Center:

The Classic Center Attn: Levy 300 N Thomas Street Athens, GA 30601 **Event Name** Exhibitor name and cell phone number Company name Exhibitor booth number Quantity of boxes (i.e., 1 of 2, 2 of 2, etc.)

If packaged by a third-party carrier (i.e., UPS, Federal Express, etc.), all the above information must be visible on the packaging/mailing slip.

For food items that need to be prepared on-site, please contact Levy at 706.357.4527

