

# CLASSIC CENTER AUTHORITY

August 27, 2019

4:00 P.M.

## AGENDA

- Call to Order
- Minutes of Previous Meeting (Tab 1)
- Financials
- Public Comments (Three-Minute Limit)
- Executive Director's Report (Tab 2)
- Action Item Votes:
  - Training Repayment Policy
  - Approved Driver's Policy
  - Approval of the Survey Work
  - Approval for the Environmental Land Prep Expenses
  - Approval to open a new LGIP Account
  - Approval of Addendum for Additional Pre-Approved

## Vendors List

- Executive Session
- Adjournment

The Classic Center Authority  
Board of Directors Meeting Minutes  
August 27, 2019 Meeting

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Board Members Present: Richard Boone, Charlie Maddox, Jennifer Zwirn, Jack Crowley  
Staff: Paul Cramer, Melanie Taylor, Brittany Baker  
Media: No Media Present

At 4:01 pm, Richard Boone called the meeting to order.

APPROVAL OF MINUTES:

At 4:03 pm, a motion for approval of June 18, 2019 meeting minutes was called by Charlie Maddox. Seconded by Ryan Brinson. The board unanimously agreed, it passed without dissent.

FINANCIAL REPORT:

At 4:04 pm, Brittany Baker presented the June financials for review.

The June financial report for the Classic Center was presented first.

The June financial report for the CVB was presented for review.

The June financial report for the Theatre was presented for review.

Finally, the June financial report for the Arena was presented for review.

Next Brittany Baker presented the July financials for review.

The July financial report for the Classic Center was presented first.

The July financial report for the CVB was presented for review.

Finally, the July financial report for the Theatre and Arena was presented for review, however no events were held in either locations for the month of July 2019.

At 4:14 pm, a motion for the approval of the June 2019 and July 2019 financials was presented by Ryan Brinson and Seconded by Charlie Maddox. The board unanimously agreed, it passed without dissent.

PUBLIC COMMENT:

No public comment.

ACTION ITEM VOTES

At 4:25 pm, Jennifer Zwirn presented a motion to accept the new Training Repayment Policy with the minimum training cost of \$2,000 and a repayment schedule of 50% of the total training cost with departures within 1-3 months after training and 25% of the total training cost for departures 6-12 months after training. It was seconded by Charlie Maddox. The board unanimously agreed, it passed without dissent at 4:29 pm.

At 4:30 pm, Jennifer Zwirn presented a motion to accept the updated Approved Driver's Policy. It was seconded by Charlie Maddox. The board unanimously agreed, it passed without dissent at 4:31 pm.

At 4:33 pm, Charlie Maddox presented a motion to open a new LGIP Account. It was seconded by Jack Crowley. The board unanimously agreed, it passed without dissent at 4:34 pm.

At 4:36 pm, Charlie Maddox presented a motion to accept the updates to the Pre-Approved Vendors List. It was seconded by Jennifer Zwirn. The board unanimously agreed, it passed without dissent at 4:37 pm.

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At 4:39 pm, Jack Crowley presented a motion to allow the survey work and environmental land preparation expenses. It was seconded by Charlie Maddox. The board unanimously agreed, it passed without dissent at 4:41 pm.

EXECUTIVE’S DIRECTOR REPORT:

Attached and made a part of the August meeting minutes is the Executive Director’s report. Paul began by reviewing the awesome year-end financials. He then reminded the board about the upcoming annual retreat. Next, Paul went the latest updates on the SPLOST project including SPLOST Marketing, new project updates, recent meetings, and upcoming tasks. He also shared that he along with Philip Verrastro, and Danny Bryant visited the Erie, PA arena and had a detailed tour and gathered insight from arena management. Last he shared all the highlights from the internal departments from the months of June and July.

ANNOUNCEMENTS

The CCA Board Annual Retreat will be held Monday, October 7<sup>th</sup> – Tuesday October 8<sup>th</sup>.

ADJOURNMENT

At 5:51 pm the meeting concluded.